ROME

ACCOUNTING WIP BEST PRACTICES

2022

TABLE OF CONTENTS
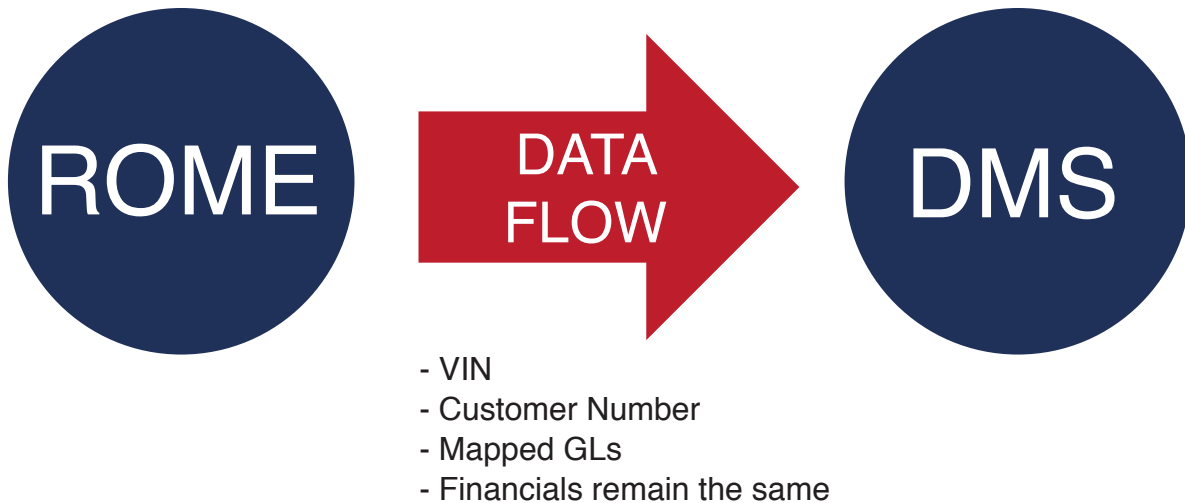
ROME

DMS WIP on the General Ledger:

○ **Parts WIP** (Yes/No)

    ○ Yes: When does the parts department see their profit?

        A: When they sell the part to the collision center.

        B: When the collision center closes the repair order.

○ **Sublet WIP** (Yes/No)

    ○ Scheduled

    ○ Not Scheduled

○ **Labor WIP** (Yes/No)

ROME INTEGRATION

ROME → DATA FLOW → DMS

- VIN
- Customer Number
- Mapped GLs
- Financials remain the same

A Recocilable "Accounting Environment"

THE INTEGRATION METHOD

ROME R.O. → REPLACES → DMS R.O.

As the repair order for job processing

ROME

INTEGRATION FAQS

- Eliminating double entry (Outside Parts, Balancing Tickets, Turning Time)
    - Saving hundreds of hours a month Dealer-Wide.

- Transparency and accountability for accounts payable eliminating DMS purchase orders*

- Effectively eliminates payroll (Automatic)

- Allows for accurate forecasting for month-end (anytime during the month)

- Highly improved accuracy in accounts payable for outside parts and sublet (Requires posting in Rome first before posted in DMS with supporting documentation)

- Data Integrity fully reconcilable in real-time

- Balanced WIP - parts labor & sublet

*PO's are no longer required because of Rome vendor reconciliation accompanying invoices to be posted in accounting

ROME INTEGRATION POINTS

- Sales
- Profits
- Accounts Payable/Credits
- Receipts*
- Receivables
- WIP (Parts, Labor, Sublet)

*For CDK, Dealertrack, Dealerbuilt, QBO, QB – All other receipts are double entry

ROME

BODY SHOP IDENTITY

Do you have your own GL or are you a department on a franchise statement? If you are a Store you must only map the GL. All mapping is 1 to 1 (Rome parts GL mapped to DMS parts GL.) Go to Rome website engineering

STORE OR **FRANCHISE** — PARTS, SERVICE, BODYSHOP
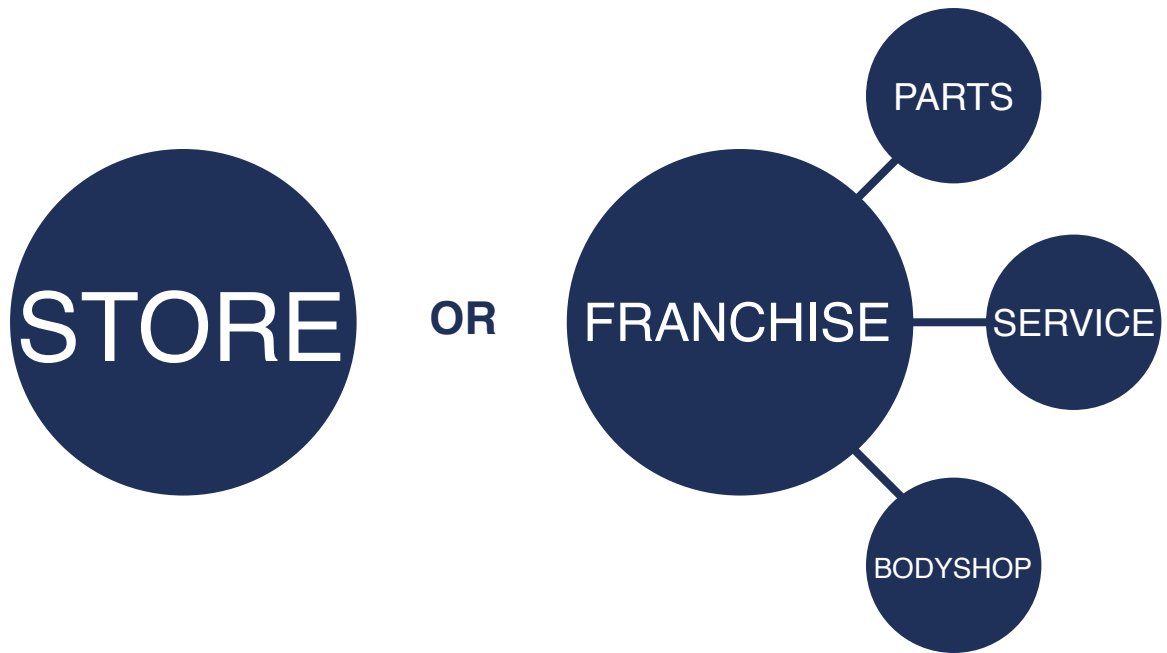
PARTS VENDOR INVOICE RECONCILIATION

PARTS

○ To establish an accurate Parts WIP for collision a secondary account needs to be made reflecting the collision parts inventory only.

○ The current DMS method of running Collision Parts WIP Report (query) at the end of the month will no longer work.

○ Parts are no longer put on DMS repair orders.

○ The new secondary collision parts inventory account in the DMS is reconciled to the bodyshop management system parts WIP account. It is in this way that you can guarantee balance between the two systems.

Note: It is the active use of the DMS repair order that creates all of the double-entry and ticket balancing.

PARTS INVENTORY SUB-ACCOUNT FOR COLLISION

By creating a new inventory account called "Body Shop Parts WIP" the Body Shop Parts Inventory will be segregated from the General Parts Department Inventory. This makes it convenient to reconcile.

Example:

242

**Parts Department Inventory
(Before Rome)**

242B

**Parts Department Inventory
(After Rome)**

ROME

ORIGINAL BODYSHOP GL ACCOUNT

Original GL Tree		Example:
Sale:	Current Parts Account	477
Cost:	Current Parts Sale Account	677
Inventory:	Current Parts Inventory Account	242

NEW BODYSHOP GL ACCOUNT

New GL Tree		Example:
Sale:	Current Parts Sale Account	477
Cost:	Current Parts Cost Account	677
Inventory:	New Inventory Body Shop Parts Account	242B

FRANCHISE PARTS

Example:

242 → COUNTER TICKET → 242B

Parts Department Inventory   **Collision Center Inventory**

ROME

COUNTER TICKET

CREATE A NEW SALE TYPE

○ Create a New Sale Type for transferring Parts Dept. Inventory to Body Shop Inventory.
  NOTE: This is an internal sale.

○ Create New Sale Account and a New Cost Account attached to the new sale type. (Example: 477N-Sale/677N-Cost)
  NOTE: This is a Null, Ghost, or Dead End account.

○ Replace the current receivable account in New Sale Type with the new sub-account for Body Shop parts inventory (242B).

ORIGIONAL BODYSHOP SALE TYPE

Original GL Tree		Example:
Sale:	Current Parts Account	477
Cost:	Current Parts Sale Account	677
Recvble:	Current Receivable Account	220

NEW BODYSHOP SALE TYPE

New Bodyshop Counter Ticket		Example:
Sale:	New Null Parts Sale Account	477N
Cost:	New Null Parts Cost Account	677N
Recvble:	New Body Shop Receivable	242B

ROME

CREATE A NEW WHOLESALE CUSTOMER

Setup a new customer number for the Body Shop like you would any other Wholesale Customer.

○ The new sale type will be attached to the profile of this new wholesale customer

○ The discount for pricing level is set to dead cost. This will ensure accurate gross profit on parts sales when the repair order is closed.

○ This is a non-taxable customer number.

NEW COUNTER TICKET

○ Create new sale type

○ Create new wholesale customer

ROME

OUTSIDE PARTS

CREATING COLLISION PARTS INVENTORY FOR OUTSIDE PARTS

Example:

Vendor Invoice → Accounts Payable → 242B

Collision Center Inventory

OUTSIDE PARTS

The Rome Vendor Invoice Reconciliation provides absolute proof of the cost of the invoice posted into Rome Management.

○ This document can only be printed after the invoice has been posted into Rome.

When turning in an invoice to Accounting to be posted in Accounts Payable, it must be attached to the Rome Vendor Invoice Reconciliation for proof that it is already part of the Rome WIP.

○ This will ensure that the DMS WIP always matches the Rome WIP.

RO: 0002778.00 — RO Vendor Invoice Reconciliation — Page: 1
5/13/20 2:40PM

Rome Technologies, Inc
412 Headquarters Drive, Suite 4
Millersville, MD 21228
410-923-2000 Fax: 410-923-2072

test power
1111
street

Home:
Work:
Est.:
Received: 5/11/20
Del. Date:
Date Paid:

Date of Loss:
Year: 04
Make: AUDI
Model: TT QUATTRO
Type: PC
Style: 2D CNVT
Engine: 4-1.8L-T
Color:
License:
Milage:
VIN: TRUUT28N741022944

Phone:
Fax:
Adjuster:
Clain #:
Policy:
Betterment:
Deductible: 0.00

Part Purchase Invoice

Vendor: SEWELL AUDI
PO Number: 0002778.00-001
Date Ordered: 5/13/20
Vendor Invoice: 12345678
Invoice Date: 5/13/20

PARTS, SUBLET, AND MISCELLANEOUS CHARGES

Date	Description	Part/Account #	#	Est. List	Vnd. List	Est. Cost	Cost
5/13/20	Grille	8N0853651E3FZ	1	220.00	220.00	154.00	154.00
5/13/20	Nameplate clip	8L0807180	5	27.50	27.50	19.25	19.25
5/13/20	A/MLT Headlamp	8N0941003BG	1	386.76	386.76	270.73	270.73
5/13/20	Radiator support	8N0805594D	1	340.00	340.00	238.00	238.00
5/13/20	Hood	8N0823029A	1	850.00	850.00	595.00	595.00
5/13/20	A/MRT Fender	8N08321106	1	75.00	75.00	52.50	52.50
5/13/20	LT/Front Wheel, alloy 6 spoke	8N0601025AAZ17	1	400.00	400.00	280.00	280.00
5/13/20	Bumper cover w/s line	8N0807101BLGRU	1	1,250.00	1,250.00	875.00	875.00
	Invoice Totals:			3,549.26	3,549.26	2,484.48	2,484.48

ROME

SUBLET

SUBLET INVENTORY SUB-ACCOUNT FOR COLLISION

By creating a new inventory account called "Body Shop Sublet WIP" it will segregate the Body Shop Sublet Inventory from the Service Department Sublet so it can be reconciled.

Example:

246

Dealer Sublet Inventory

246B

Collision Sublet Inventory

CREATING COLLISION SUBLET INVENTORY

Example:

Vendor Invoice → Accounts Payable → **246B**

Collision Center Parts Inventory

ROME VENDOR INVOICE RECONCILIATION

The Rome Vendor Invoice Reconciliation provides absolute proof of the cost of the invoice posted into Rome Management.

○ This document can only be printed after the invoice has been posted into Rome.

When turning in an invoice to Accounting to be posted in Accounts Payable, it must be attached to the Rome Vendor Invoice Reconciliation for proof that it is already part of the Rome WIP.

○ This will ensure that the DMS WIP always matches the Rome WIP.

RO: 0002778.00   RO Vendor Invoice Reconciliation   Page: 1
5/13/20   2:48PM

Rome Technologies, Inc
412 Headquarters Drive, Suite 4
Millersville, MD 21228
410-923-2000 Fax: 410-923-2072

test power	Date of Loss:	
1111	Year: 04	
street	Make: AUDI	
	Model: TT QUATTRO	
Home:	Type: PC	Phone:
Work:	Style: 2D CNVT	Fax:
Est..	Engine: 4-1.8L-T	Adjuster:
Received: 5/11/20	Color:	Clain #:
Del. Date:	License:	Policy:
Date Paid:	Milage:	Betterment:
	VIN: TRUUT28N741022944	Deductible: 0.00

Sublet Purchase Invoice

Vendor: ROME AUDI
PO Number: 0002778.00-002
Date Ordered: 5/13/20
Vendor Invoice: 12345
Invoice Date: 5/13/20

PARTS, SUBLET, AND MISCELLANEOUS CHARGES

Date	Description	Part/Account #	#	Est. List	Vnd. List	Est. Cost	Cost
5/13/20	Alignment	30305	1	0.00	0.00	95.00	95.00
		Invoice Totals:		0.00	0.00		95.00

PAYROLL

ROME PAYROLL HISTORY

○ No new DMS WIP account is created.

○ Payroll is provided to the accounting office on a Rome Payroll History report per pay cycle.
  ○ This report is broken down by technician, by RO, and provides the hours flagged and the cost of labor for that technician for that pay period.

○ Rome schedules payroll by individual line item transaction of each repair order by technician based on an approved flat rate or percentage.

○ The Accounting Department will simply post the summary value of dollars earned per technician as a lump sum per pay period.

  ○ This will post directly into WIP labor on the DMS side.
  ○ This will guarantee the labor WIP in Rome and the DMS WIP for labor are always in balance.

○ Rome has a single transaction for each line item in a Repair Order.
  ○ In order to generate a cost in Rome for labor, you must write the revenue portion first.

Payroll History Report

Marketing Demo
7/13/21   8:45AM

Page: 1

Payroll Date Range
Starting Date: 7/13/16
Ending Date: 7/13/21
Sorted by Technician

RO	Date	Customer Name	Ln Description	Account	Units Paid	Amount	Cut	Pay Amount
			BOBM 80-B LAB HON-0034003	Subtotals:	3.10000			71.86
			BOBM 80-B LAB HON-0034012	Subtotals:	21.70000			503.00
			BOBM 80-B LAB HON-0034038	Subtotals:	23.80000			551.66
			BOBM 80-B LAB HON-0034039	Subtotals:	4.80000			111.27
			BOBM 80-B LAB HON-0034041	Subtotals:	4.10000			95.04
			BOBM 80-B LAB HON-0034050	Subtotals:	25.50000			591.09
			BOBM 80-B LAB HON-0034105	Subtotals:	10.90000			252.65
			BOBM 80-B LAB HON-0034136	Subtotals:	7.50000			173.85
			BOBM 80-B LAB HON-0034140	Subtotals:	2.00000			46.36
			BOBM 80-B LAB HON-0034152	Subtotals:	1.50000			34.77
			BOBM 80-B LAB HON-0034185	Subtotals:	10.70000			248.05
			BOBM 80-B LAB HON-0034189	Subtotals:	1.00000			23.18
			BOBM 80-B LAB HON	Subtotals:	116.60000			2,702.78

NOTE: This is a single transaction with two components, sale then cost.

ROME

THE CUTOVER: IMPLEMENTATION

All Open DMS Collision Repair Orders:

1. All parts transactions reversed off each repair order. Franchise parts or any parts originating from Dealer Parts inventory must resold on a new counter ticket to Body Shop Inventory.
2. All sublet transactions must be removed each repair order.
3. All sublet invoices must be reposted on new Rome repair orders.
4. All labor cost and labor sales must be removed from the DMS repair orders.
5. All DMS Repairs Orders must be CLOSED to 0.
6. All open ROs must be in an estimating system before Rome arrives for the weekend training (this includes any hard copy estimates that you have).
7. All parts and sublet invoices, paid labor (broken down by technician), and an open DMS RO list must be available for our trainers.

ROME

Parts

1. Run the DMS Accounting WIP for the period

2. Compare to the Rome Acounting WIP Report

  a. To run the Rome Accounting WIP report go to the reports button and select the accounting tab

  b. The 4th column, 3rd box down on the right is the "Accounting WIP"

  c. Select report and make the following choices for the correct format and information to be displayed

   i. In the first section place the dot in SUMMARY PROFIT

   ii. The starting date is set to 01/01/80 and should be left alone

   iii. The ending date is the last day of the period you want to see

   iv. Use RO Date Out for Date Range

   v. Sort By: Date

3. The Center column Cost is the assets column for the period broken down by ACCOUNT CODE (GL Accounts).

Starting Date: 1/01/80 Ending Date: 10/31/17	Works In Progress Profit Journal – by Date Rome Technologies, Inc #1 11/20/17 11:56AM			Page: 1
Category	**Amount**	**Cost**	**Profit**	**Profit Percent**
PAINT LABOR	23,674.16	8,438.03	15,236.13	64.36
PM	260.00	150.00	110.00	42.31
BODY LABOR	27,032.56	10,632.32	16,400.24	60.67
OEM	287,794.80	180,910.46	106,884.34	37.14
MECH LABOR	83.00	62.25	20.75	25.00
SUBLET	100.00	50.00	50.00	50.00
MISC	4.00	92.80	-88.80	-2,220.00
LKQ	51,275.98	32,996.74	18,279.24	35.65
Aftermarket	448.00	263.59	184.41	41.16
Other				
Subtotal	390,672.50			
SALES TAX	20,470.29			
Total Billed	411,142.79	233,596.19	157,076.31	40.21
	594 Repair Orders			

4. Also, you will need to add back all OPEN CREDITS to the WIP as well.

   a. The OPEN CREDIT report is found by going to the Reports Button, Then select Management Tab.

   b. Then on top row, second choice is the PARTS button, select it.

   c. Then on top row second choice is the "CREDIT" button, Select this report

   d. It will show all open credits in ROME.

   e. To run the report:

      i. Put in Broad date range and either by when you receive the part, or when you returned it; your choice (The data is the same, just a different frame of reference.)

      ii. Check the parts box and depending if you run parts through sublet, check the sublet box too.

      iii. Next "All Vendors"

      iv. Filter by Summary and lastly check all display boxes.

ROME

In the Event they are not in Balance:

VERIFY: Sub-Account is set for parts. If you want to see Body Shop sublet broken out, a sub-account is needed for sublet as well.

VERIFY: Sales in Rome for the period match Sales in the DMS for the same period.

1. In Rome, you go to the reports button and select on the Management Tab, there is the report for the appropriate DMS

2. This is found at the bottom of the screen and is called (DMS)Reconciliation.

3. This report MUST match for "closed ROs" (meaning the ROs have been exported from ROME) & the Sales Journal for the period in the DMS or you cannot be in balance.

4. Please note Warranty ROs do not go through ROME.

5. Note: Rome Accounting WIP matches ROME "payables" Report.

6. This will allow you to see all the data posted on open ROs by Vendor by invoice number.

7. You would then reconcile this against the sub-account postings journal in the DMS to find any discrepancies for the period.

ROME

8. This report is found by going to the reports button and selecting the ACCOUNTING TAB.

9. Then go to the first column, then down one from the top. To get PARTS

    a.   Work in progress for the period

    b.   Select 1st foster as: "ALL"

    c.   2nd filter: "Date In-No Date Out"

    d.   3rd filter date range 01/01/80 to the end of the period.

    e.   Note this report can only be run for accuracy to match the ROME Accounting WIP report at the end of a given month- it is a live report unlike the Accounting WIP in ROME which is fixed.

    f.   Then check the "PARTS" box (make sure "Sublet" and "RO Date out" boxes are unchecked). Then select SUMMARY filter and lastly check all the boxes for "Totals Display".

Compare this report to the "Counter ticker report" from the DMS. If you have invoices in Rome and no counter ticket somebody failed to enter the counter ticket. If you have a counter ticket and no invoice in Rome you need to find out where that transaction came from and why it is there.

Labor WIP

Y = Flagged not committed hours on closed RO's

Z = DMS WIP Report

X = Rome Accounting WIP Report

Y + Z = X

Payroll History Report needs to be given to the payroll department to pay their techs after you run Commit to Pay.

END of MONTH:

Run Rome Accounting WIP (to see open ROs with Committed Labor) the same way that you run the Accounting WIP for parts (See previous section) and add up all the costs for all the labor account codes (Body, Paint, Frame, Mech). This is the X value above.

Next, run Payroll Worksheet from last pay period to the end of the month. Select the Closed Ro's Option to find closed Rome RO's with flagged labor that would have relieved the DMS WIP. Add the total of the Cost to Pay column (For Body, Paint, Frame, and Mech) to the above DMS WIP Report for Labor.

Payroll Worksheet - by Technician   Page: 23

Starting Date: 9/21/2016   Rome Technologies, Inc #1
Ending Date: 11/21/2017   11/21/17   10:18AM

Date	RO	Name		Vehicle Make & Model	% Compl.	Units To Pay	Cost To Pay
					Grand Totals:	868.16984	13,053.70
		Grand Total	PAINT LABOR		Totals:	402.69741	5,815.96
		Grand Total	BODY LABOR		Totals:	463.47243	7,161.74
		Grand Total	MECHANICAL LABOR		Totals:	2.00000	76.00

The Total of the Cost to Pay column of this report is the "Y" value in the equation. When the cost from the Payroll Worksheet is added to the total cost from the Rome WIP, this will match the DMS WIP.

The Cost of the Rome WIP report (X) plus the Cost to Pay of the Payroll Worksheet for Closed RO's (Y) will equal the DMS WIP Report (Z)

ROME

PARTS - PROPER PROCEDURES FOR WIP

Since parts will no longer be moved out of the general parts inventory by selling them to a DMS RO, you will need to use a "counter ticket" to transfer these parts to a Body Shop sub account. In order to do this the following will need to be set up:

1. Create a new inventory account called "Body Shop Parts WIP" to segregate the Body Shop parts inventory from the parts department inventory.

    a. For example, if your parts inventory account is 242, create 242B.

2. Set up a customer number for the Body Shop like you would any other wholesale customer.

    a. This is where you will determine the discount (off list) you will be giving.

        i. Dead dealer cost is typical

    b. You will also make this a non taxable customer number.

3. Setup a new "sale type" in the DMS labeled "BS" for Body Shop in order to record these transactions to 242B.

    a. The reason for the new sale type is to make sure this sale does not go to a receivable account.

4. Parts sold by the dealership to the Body Shop will be sold on a "counter ticket" using the customer number (set up in step 2) and the sale type (set up in step 3).

    a. Parts bought from outside vendors will be entered into the Body Shop Parts Inventory by creating a one line counter ticket that includes the vendor name, date and total amount. The reference used will be the RO number.

5. 242B is relieved as Rome RO's are exported to the DMS by the amount of the part cost posted to the Rome RO (by counter ticket).

6. Please note, this is an internal transfer, moving an asset from one inventory account to another, therefore there is no sale associated with it.

    a. If you add a sale, in order to avoid recognizing the sale of these parts twice, you will need to back out/reverse the sale of the "counter tickets" each day.

ROME

COLLISION CENTERS DAILY SALES
AND DEPOSIT PROCEDURES

ROME REPAIR ORDERS:

PAYMENTS/CLOSING REPAIR ORDERS

- ○ All payments will be posted immediately in Rome repair order upon receipt.
- ○ All payments received by the accounting department will be posted daily into Rome repair orders upon receipt.
- ○ All fees/payments must be posted (cash, check, 2/3 party check, etc.) in Rome repair order before "Detail Customer Invoice" (final bill) printed.
- ○ The customer MUST sign the final bill.
- ○ No cars delivered without a signed final bill.
- ○ The Rome Repair Order will be DATED OUT- this makes it a sale.
- ○ The final bill scanned into the electronic file jacket of the repair order as a permanent record and will show any outstanding balance of repair order at time delivery.

INVOICES FOR THIRD PARTY PARTS AND SUBLET

- ○ All third-party invoices received by parts person will be posted first into Rome repair order.
- ○ The Rome "Vendor Invoice Reconciliation" report printed and stapled to each invoice.
- ○ All sublet invoices received by parts person/ writer/estimator will be posted first into Rome repair order.
- ○ The Rome "Vendor Invoice Reconciliation" report printed and stapled to each invoice and then stamped or labeled SUBLET.

ROME/DMS INTERFACE:

- ○ All Payments will be uploaded daily to DMS.
- ○ All closed REPAIR ORDERS will be uploaded daily into DMS.

ROME

ACCOUNTING OFFICE DAILY REPORTS:

ROME VENDOR INVOICE RECONCILIATIONS:

Go to the RO > Click Parts Box > Click Print Box > Select Vendor Reconcile > Select
Date Range > Select Vendor > Click OK

ROME RECEIPTS JOURNAL FOR THE DAY:

Reports > Accounting Tab > Receipts > Date Range of Today > (Report Defaults should
be fine) > Click OK

ROME SALES JOURNAL FOR THE DAY:

Reports > Accounting Tab > Profit Journal > Summary > Date Out > Run just the day for
the Date Range > Sort by Date > Click OK

ROME RO/CDK RECONCILIATION FOR THE DAY

Reports > Management Tab > select your accounting software option of Reconciliation
report (i.e ADP, AutoMate, Dealer Track, PBS)

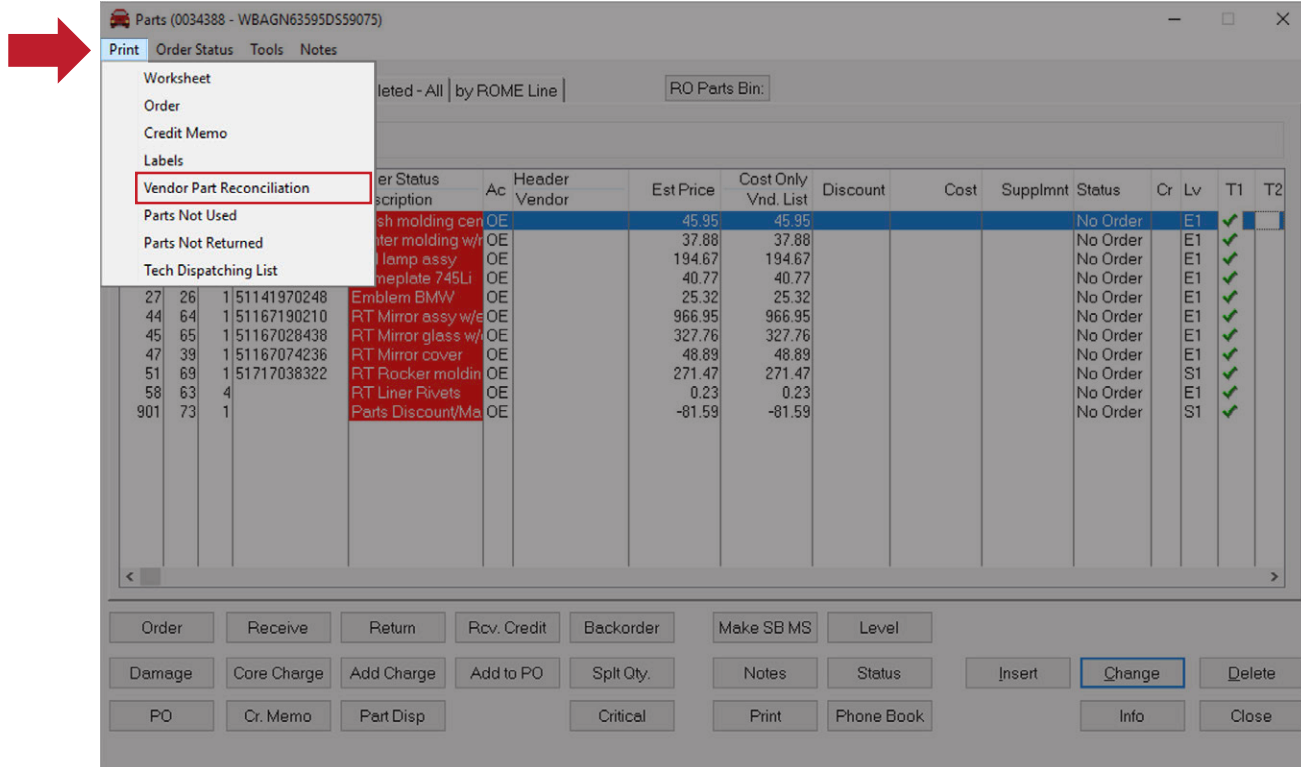Reports > Accounting Tab > RO Reconciliation (QuickBooks or ERA)

SCREENSHOT INSTRUCTIONS:

ROME VENDOR INVOICE RECONCILIATIONS:

1. Select Parts button in bottom row (in between the Layer and Labor buttons).

2. Circle Print in the top left tool bar then Circle "Vendor Part Reconciliation" option (it's the fifth option in the dropdown)
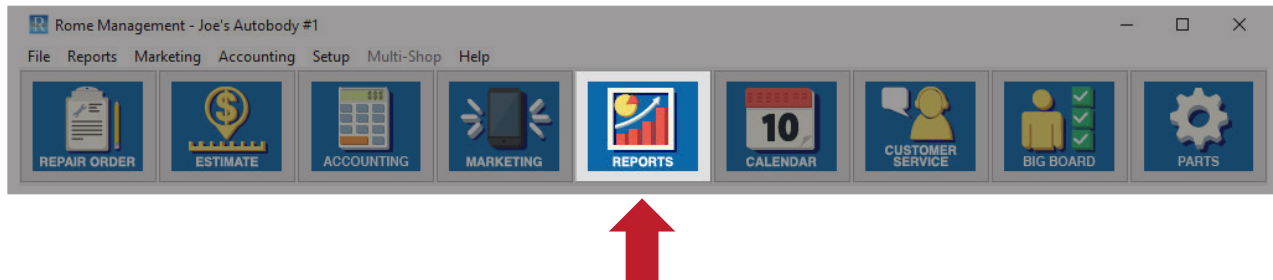

3. Circle the word "Selected" under "Vendors" then press OK.
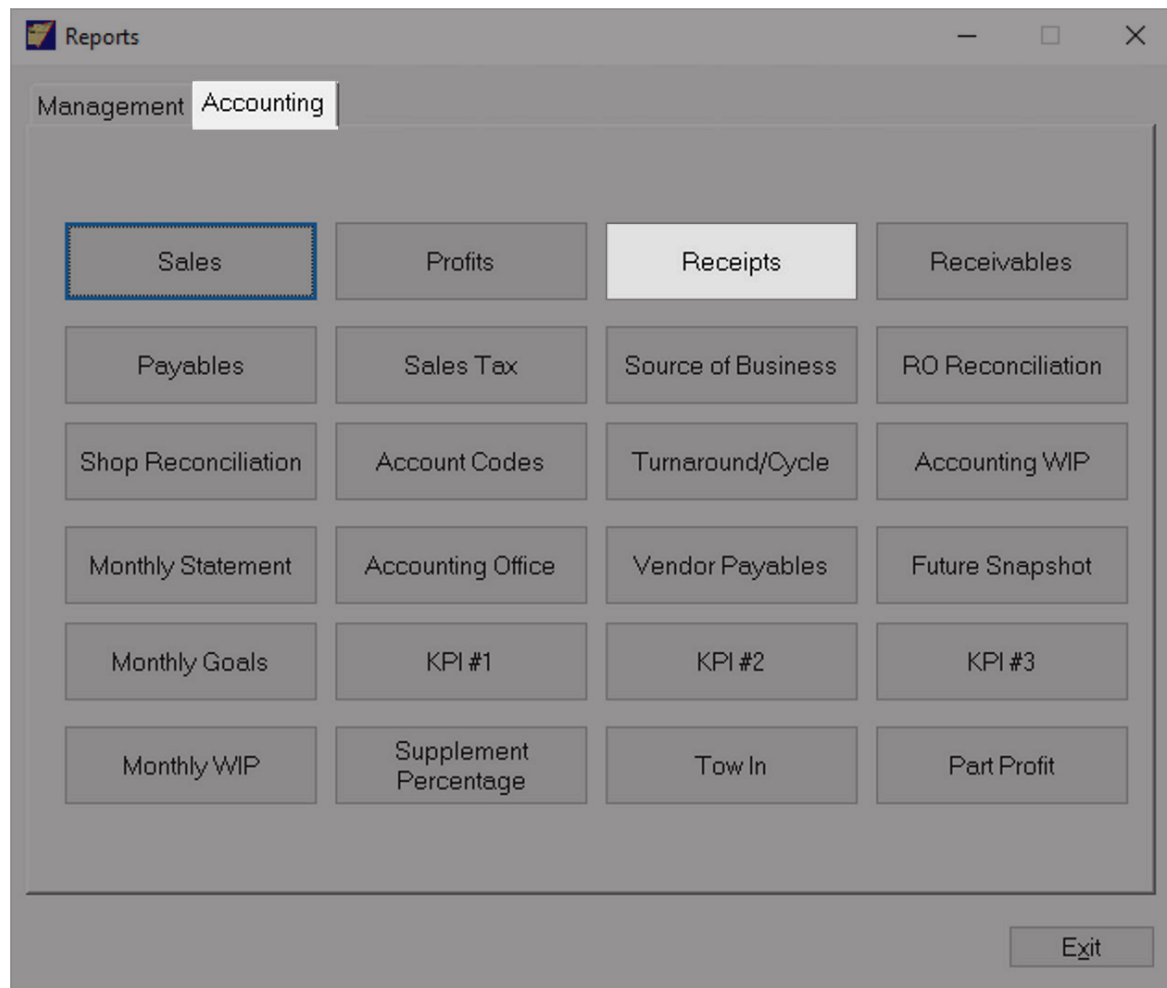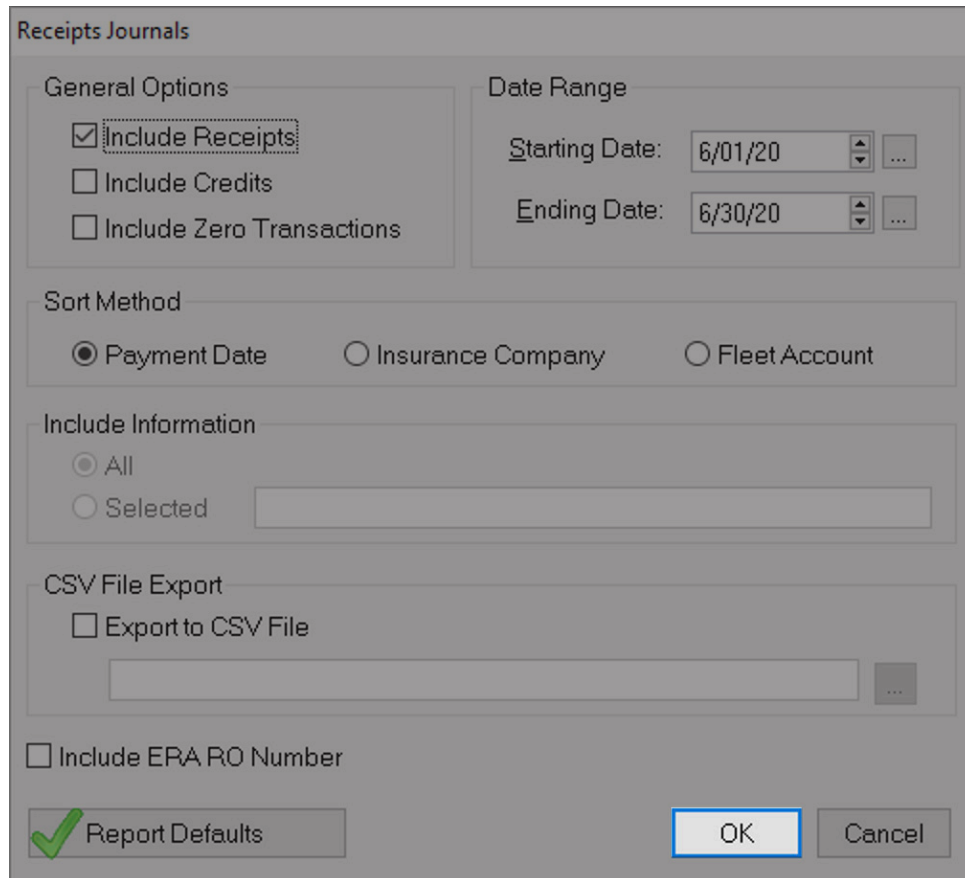
ROME RECEIPTS JOURNAL FOR THE DAY:

1. Select the Reports tab in the top bar (the microscope).

2. Select the Accounting Tab then click on the Receipts button (third on the first row).

3. Click OK.

ROME SALES JOURNAL FOR THE DAY:

1. Select the Reports tab in the top bar (the microscope).
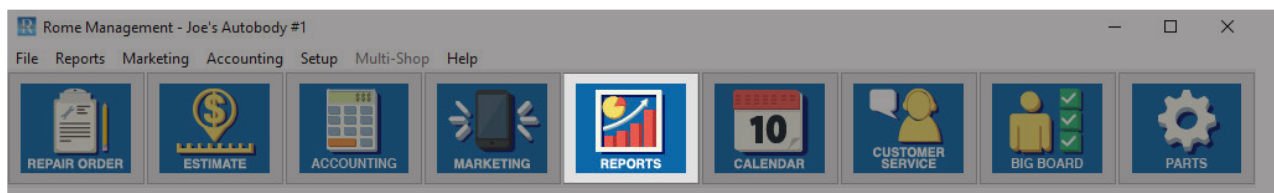
2. Select the Accounting tab and then click on the Profits button (second on the first row).

Reports			□ ✕

Management **Accounting**

Sales	Profits	Receipts	Receivables
Payables	Sales Tax	Source of Business	RO Reconciliation
Shop Reconciliation	Account Codes	Turnaround/Cycle	Accounting WIP
Monthly Statement	Accounting Office	Vendor Payables	Future Snapshot
Monthly Goals	KPI #1	KPI #2	KPI #3
Monthly WIP	Supplement Percentage	Tow In	Part Profit

Exit
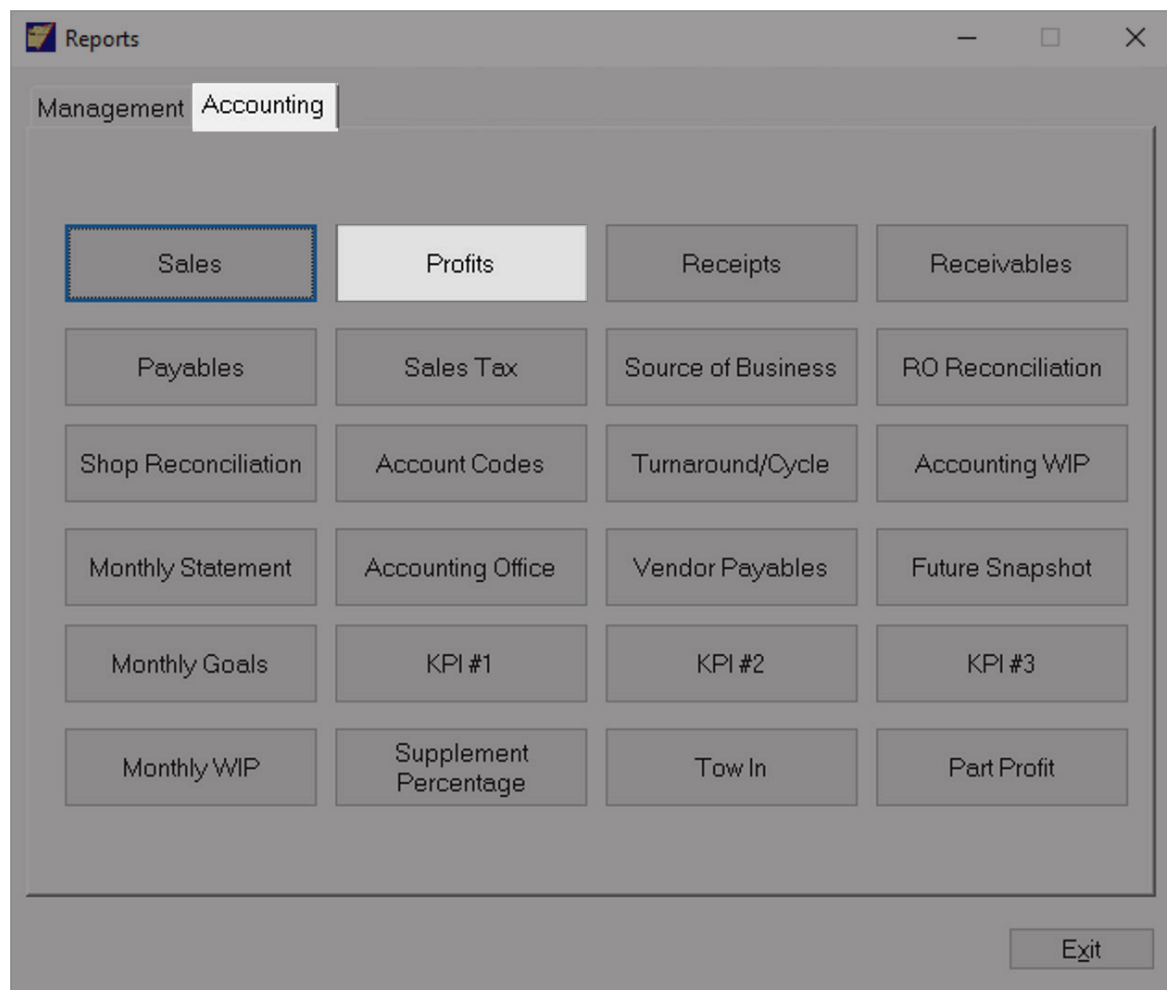
3. Click OK

Profit Journal Reports

Report Detail
○ Detailed ○ Subtotals ○ Totals ◉ Summary

Date Selection
○ Date Created ○ Date Completed ○ Date Delivered
○ Date In (Not Dated Out) ◉ Date Out

Date Range
Starting Date: 2/12/21   ...   Ending Date: 2/12/21   ...

CSV Export
☐ File Export

Sort 1 | Sort 2

Sort By
◉ Date
○ Source of Business
○ Writer ○ Writer 1 ○ Writer 2
○ Insurance Company
○ Billing Profile
○ Fleet Account ○ Make

Select By
◉ All
○ Selected

☐ Print Exclude Report RO's

✔ Report Defaults   OK   Cancel

ROME RO/CDK RECONCILIATION FOR THE DAY:

1. Select the Reports tab in the top bar (the microscope).

2. Select the Management Tab then select your accounting software option

3. Click Ok

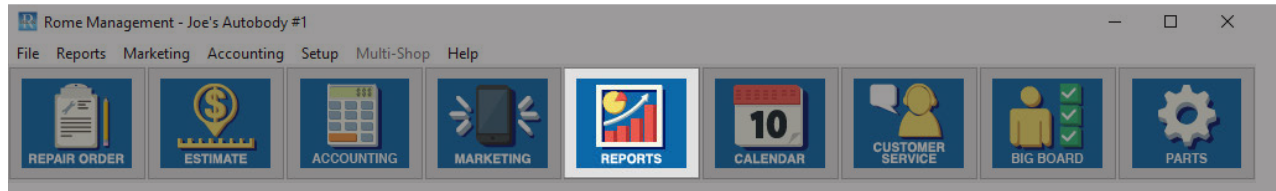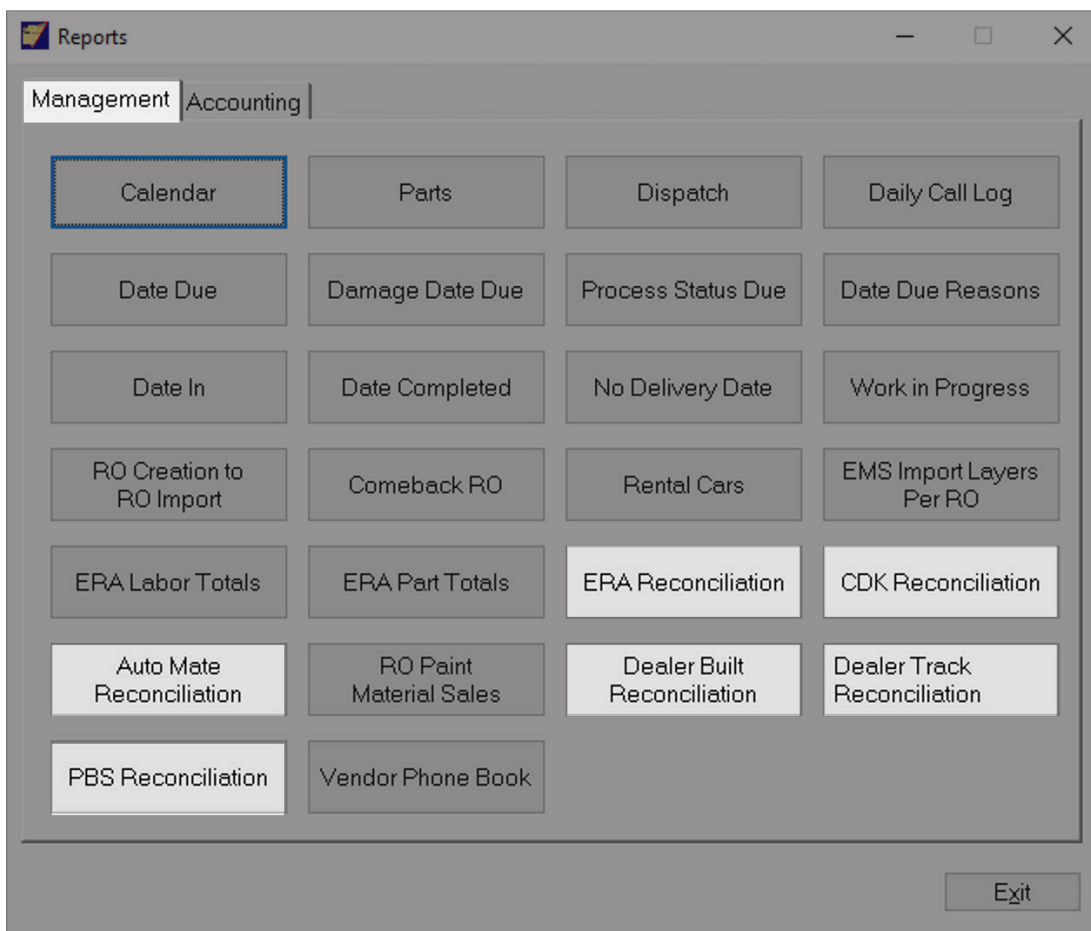**PBS RO Recociliation**

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ● Date In
- ○ Date Out

RO Status
- ☑ Dated Out
- ☑ Customer Converted
- ☑ RO Not Exported
- ☑ RO Exported

✔ Report Defaults   OK   Cancel

Auto Mate RO Recociliation

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ○ Date In
- ● Date Out

RO Status
- ☑ Dated Out
- ☑ Customer Converted
- ☑ Jobs Not Sent
- ☑ RO Jobs Sent

✔ Report Defaults   OK   Cancel

ERA RO Recociliation

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ● Date In
- ○ Date Out

RO Status
- ☑ Dated Out
- ☑ Open ERA RO
- ☑ Not Converted
- ☑ Closed ERA RO

✔ Report Defaults   OK   Cancel

CDK RO Recociliation

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ○ Date In
- ● Date Out

RO Status
- ☑ Dated Out
- ☑ Customer Converted
- ☑ Not Converted
- ☑ RO Converted

✔ Report Defaults   OK   Cancel

Dealer Track RO Recociliation

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ● Date In
- ○ Date Out

RO Status
- ☑ Dated Out
- ☑ Customer Converted
- ☑ Not Converted
- ☑ RO Converted

✔ Report Defaults   OK   Cancel

Dealer Built RO Recociliation

Date Range

Starting Date: 6/07/10   Ending Date: 6/07/21

RO Dates
- ○ Date In
- ● Date Out

RO Status
- ☑ Dated Out
- ☑ Customer Converted
- ☑ Jobs Not Sent
- ☑ RO Jobs Sent

✔ Report Defaults   OK   Cancel

DAILY REPORTS TO HAND TO ACCOUNTING ON A DAILY BASIS:

DMS RECONCILIATION REPORT

ADP Repair Order Reconciliation

Page: 1

Starting Date: 7/01/18
Ending Date: 7/31/18

Cannon Motors Company Oxford MS

8/09/18   2:34PM

RO	ADP RO	ADP Customer	Date In	Date Out	Customer Name	YR	Model	Amount
0050000.00	C50000	FAR290390	7/09/18	7/26/18	MARTHA FARROW	16	Trax LT FWD	1,781.85
0050001.00	C50001	BLA518843	7/23/18	7/24/18	CHRISTOPHER BLAIR	07	Prius	382.53
0050005.00		1620	7/23/18	7/25/18	CANNON MOTORS	18	Cruze LT w/1SD	2,901.98
0050008.00	C50008	10578	7/11/18	7/24/18	holly williams	16	Impala LT2	1,233.71
0050012.00	C50012	ENTE16	7/23/18	7/25/18	DX55C7FG1 ENTERPRISE	18	Altima SL (Flee	744.90
0050015.00	C50015	RON0212	7/24/18	7/27/18	SSG CLYDE HERRON JR	18	Camry LE Automa	554.67
0050018.00	C50018	ROU313608	7/09/18	7/24/18	RHONDA ROUSSEAU	15	Land Cruiser 4W	2,172.06
0050020.00	C50020	9014830321	7/05/18	7/25/18	GRACE P SANDLIN	17	Tahoe Premier	3,883.23
0050021.00	C50021	HAW3395	7/23/18	7/26/18	JAMIE SHAW	08	Titan SE Crew C	671.20
0050022.00	C50022	11229	6/29/18	7/25/18	PATRICIA NUNLEY	08	Enclave CXL FWD	1,794.09
0050030.00	C50030	11249	7/23/18	7/31/18	MSGT WILLIAM HARDY JR	13	F-150 XLT Super	2,254.62
0050031.00	C50031	6626091862	7/23/18	7/26/18	NATASHA WILLINGHAM	17	Traverse LT2 FW	859.21
0050045.00	C50045	WHI653288	7/25/18	7/20/18	LARRY WHITESIDE	17	Versa Note S Pl	624.45
0050047.00	C50047	10779	7/25/18	7/25/18	ELEMENT FLEET	16	Malibu LT1	270.71
					ADP RO Closed		14	20,129.21
0050010.00		UNG0914	7/23/18	7/21/18	SSG WILLIAM void-YOUNG	15	Murano SL FWD	
0050025.00		1087	7/20/18	7/23/18	DX55C7FH6 VOID ENTERPRISE	18	Sentra S w/Cont	
					ADP RO Open		2	0.00
0050011.00			7/16/18	7/22/18	Ann VOID Roberson	17	Tahoe Premier	
0050016.00			6/11/18	7/22/18	ANTONIO VOID CAMPBELL	13	Explorer Limite	
0050036.00			7/23/18	7/23/18	VOID	15	Tacoma TRD Pro	
0050040.00			7/23/18	7/23/18	VOID	00	1.6EL	
0050043.00			7/24/18	7/24/18	Terry Enyeart	14	Verano w/Conven	
0050048.00			7/25/18	7/25/18	TODD VOID HEIGLE	18	Q5 Summer of Au	
0050049.00			7/25/18	7/25/18	Lauren VOID Heigle	00	100S	
0050050.00			7/25/18	7/25/18	DONNA GILLIAM	16	Pathfinder Plat	
					Not Converted		8	0.00
					Grand Totals:		24	20,129.21

PROFIT JOURNAL - IN SUMMARY

Starting Date: 6/07/10
Ending Date: 6/07/21

Profit Journal - by Date
Marketing Demo
6/07/21   3:45PM

Page: 1

Category	Amount	Cost	Profit	Profit Percent
B LAB HON	45,848.69	18,632.98	27,215.71	59.36
P LAB HON	25,325.00	9,883.72	15,441.28	60.97
F LAB HON	375.00	130.90	244.10	65.09
M LAB HON	9,267.09	2,438.72	6,828.37	73.68
PDR HOND RET	7,227.21	2,903.85	4,323.36	59.82
B LAB ACU	2,875.40	1,067.13	1,808.27	62.89
P LAB ACU	1,652.40	605.94	1,046.46	63.33
M LAB ACU	150.00	27.52	122.48	81.65
B LAB-HYU	11,532.63	4,608.09	6,924.54	60.04
P LAB-HYU	5,482.20	2,140.27	3,341.93	60.96
F LAB-HYU	225.00	78.54	146.46	65.09
M LAB-HYU	2,388.60	643.50	1,745.10	73.06
PDR LAB HYUN	1,742.50	807.83	934.67	53.64
B LAB-OTH	12,950.01	5,287.31	7,662.70	59.17
P LAB-OTH	6,867.20	2,680.52	4,186.68	60.97
M LAB-OTH	2,689.40	788.87	1,900.53	70.67
INT BODY HON	9,231.30	3,733.96	5,497.34	59.55
I PAINT HON	11,664.50	4,719.31	6,945.19	59.54
INT MECH HON	402.00	83.16	318.84	79.31
INT PDR HOND	10,802.50	5,493.66	5,308.84	49.14
I B LAB-ACU	554.40	229.52	324.88	58.60
IP LAB-ACU	235.20	94.96	140.24	59.63
IM LAB-ACU	126.00	27.52	98.48	78.16
IB LAB-HYUN	1,912.30	771.96	1,140.34	59.63

ROME

RECEIPTS JOURNAL

Starting Date: 6/07/10
Ending Date: 6/07/21

Marketing Demo
6/07/21   3:42PM

RO	Customer Name	Date	Description	Cash	Check	Charge	Refund	EFT	Other	Total
0034115.00	P400004 BUERKLE HYUNDAI	1/13/11	BILLED TO STOCK UNIT					0.00	168.00	168.00
			01/13/11 Subtotals					0.00	168.00	168.00
0034025.00	L247288 BUERKLE HONDA	1/15/11	BILL TO STOCK UNIT					0.00	345.00	345.00
0034031.00	P290315 BUERKLE HONDA	1/15/11	BILL TO STK#P290315					0.00	1,457.45	1,457.45
0034045.00	P400001 BUERKLE HYUNDAI	1/15/11	BILL TO STK#P40001					0.00	851.88	851.88
0034119.00	STOCK#L247611 BUERKLE HONDA	1/15/11	BILL TO STK#L247611					0.00	147.00	147.00
			01/15/11 Subtotals					0.00	2,801.33	2,801.33
0034052.00	LAURA WAY	1/13/20				500.00		0.00		500.00
0034061.00	NICHOLAS APPLEMAN	1/13/20	AX 127459			49.00		0.00		49.00
0034113.00	ALEXANDER BOECHLER	1/13/20				50.00		0.00		50.00
0034113.00	ALEXANDER BOECHLER	1/13/20	BUERKLE REWARDS					100.00		100.00
			01/13/20 Subtotals			599.00		100.00		699.00
0034007.00	SCOTT ANDERSON	1/15/20				665.33		0.00		665.33
0034009.00	MICHELLE FRIESEN	1/15/20				593.69		0.00		593.69
0034035.00	RB401972A BUERKLE HYUNDAI	1/15/20	BILLED TO STOCK UNIT					0.00	840.20	840.20
0034052.00	LAURA WAY	1/15/20	TRAVELERS CHK #27850109		515.63			0.00		515.63
0034111.00	DAN CARLSON	1/15/20	INS. AUTO AUCTIONS CHK# 8128		116.00			0.00		116.00
0034112.00	RAYMOND BATES	1/15/20				500.00		0.00		500.00
			01/15/20 Subtotals		631.63	1,759.02		0.00	840.20	3,230.85
0034002.00	WENDY TROWBRIDGE	1/16/20	VISA			500.00		0.00		500.00
0034002.00	WENDY TROWBRIDGE	1/16/20	INS CHK#27850108		2,402.98			0.00		2,402.98
0034005.00	BRICKHOUSE MUSIC	1/16/20	AM. EXPRESS			1,340.35		0.00		1,340.35
0034020.00	CINDY HERING	1/16/20	INS CHK#113972379		1,601.81			0.00		1,601.81
0034039.00	LIGHTER MOO	1/16/20	CASH	1,376.32				0.00		1,376.32
0034042.00	MEGAN WACHOWIAK	1/16/20	VISA			500.00		0.00		500.00
0034042.00	MEGAN WACHOWIAK	1/16/20	INS CHK #2027860179		3,079.39			0.00		3,079.39
0034062.00	RICHARD RAMIREZ	1/16/20	INS. AUTO AUCTIONS CHK#8128		116.00			0.00		116.00
0034063.00	SHAYAN TAVANAE	1/16/20	VISA			1,000.00		0.00		1,000.00
0034071.00	KELSEY MASON	1/16/20	VISA			500.00		0.00		500.00
0034134.00	DANIELLE SPIZZIRRI	1/16/20	HYUNDAI SERVICE RO#297783					0.00	112.25	112.25
0034135.00	STK#R244723 BUERKLE HONDA	1/16/20	BILL TO STK#R244723					0.00	379.00	379.00
0034161.00	SCOTT LAITI	1/16/20	CHECK#7621		992.34			0.00		992.34
			01/16/20 Subtotals	1,376.32	8,192.52	3,840.35		0.00	491.25	13,900.44
0034011.00	P290305 BUERKLE HONDA	1/17/20	BILL TO STK#P290305					0.00	437.30	437.30
0034014.00	Jake Fedorowski	1/17/20	VISA		849.08			0.00		849.08
0034016.00	P290313 BUERKLE HONDA	1/17/20	BILL TO STK#P290313					0.00	641.80	641.80
0034023.00	STK#P290316 BUERKLE HONDA	1/17/20	BILL TO STK#P290316					0.00	1,428.43	1,428.43
0034028.00	CURT DOCKTER	1/17/20	VISA			500.00		0.00		500.00
0034028.00	CURT DOCKTER	1/17/20	INS. CHK#114002664		1,430.72			0.00		1,430.72

PARTS/OR SUBLET PURCHASE INVOICE

Left Invoice

RO: 0002778.00   RO Vendor Invoice Reconciliation   Page: 1
5/13/20   2:40PM

Rome Technologies, Inc
412 Headquarters Drive, Suite 4
Millersville, MD 21228
410-923-2000 Fax: 410-923-2072

test power
1111
street

Home:
Work:
Est..
Received: 5/11/20
Del. Date:
Date Paid:

Date of Loss:
Year: 04
Make: AUDI
Model: TT QUATTRO
Type: PC
Style: 2D CNVT
Engine: 4-1.8L-T
Color:
License:
Milage:
VIN: TRUUT28N741022944

Phone:
Fax:
Adjuster:
Clain #:
Policy:
Betterment:
Deductible: 0.00

Part Purchase Invoice

Vendor: SEWELL AUDI
PO Number: 0002778.00-001
Date Ordered: 5/13/20
Vendor Invoice: 12345678
Invoice Date: 5/13/20

PARTS, SUBLET, AND MISCELLANEOUS CHARGES

Date	Description	Part/Account #	#	Est. List	Vnd. List	Est. Cost	Cost
5/13/20	Alignment	30305	1	0.00	0.00	95.00	95.00
		Invoice Totals:		0.00	0.00	95.00	95.00

Right Invoice

RO: 0002778.00   RO Vendor Invoice Reconciliation   Page: 1
5/13/20   2:48PM

Rome Technologies, Inc
412 Headquarters Drive, Suite 4
Millersville, MD 21228
410-923-2000 Fax: 410-923-2072

test power
1111
street

Home:
Work:
Est..
Received: 5/11/20
Del. Date:
Date Paid:

Date of Loss:
Year: 04
Make: AUDI
Model: TT QUATTRO
Type: PC
Style: 2D CNVT
Engine: 4-1.8L-T
Color:
License:
Milage:
VIN: TRUUT28N741022944

Phone:
Fax:
Adjuster:
Clain #:
Policy:
Betterment:
Deductible: 0.00

Sublet Purchase Invoice

Vendor: ROME AUDI
PO Number: 0002778.00-002
Date Ordered: 5/13/20
Vendor Invoice: 12345
Invoice Date: 5/13/20

PARTS, SUBLET, AND MISCELLANEOUS CHARGES

Date	Description	Part/Account #	#	Est. List	Vnd. List	Est. Cost	Cost
5/13/20	Alignment	30305	1	0.00	0.00	95.00	95.00
		Invoice Totals:		0.00	0.00	95.00	95.00

ROME

ROME